

Denmead Brass – Document List

Document Name	Version	Applies To	Status	Next Review Date	Comments
Charity Commission					
Constitution		Trustees	Revised 2008	Jun 2020	To be reviewed in 2021
Welcome Pack					
Welcome Information	v2.0	All Members	Updated	Mar 2022	
Membership Form	v1.0	All Members	No change required	Mar 2022	
Code of Conduct	v1.0	All Members	No change required	Mar 2022	
Anti-Bullying Policy	v1.0	All Members	No change required	Mar 2022	
Subs Policy	v2.0	All Members	No change required	Mar 2022	
Privacy Policy	v2.0	All Members	No change required	Mar 2022	
Organisation Role Holders	v2.0	All Members	Updating	Mar 2022	
H&S Instructions for Members	v2.0	All Members	Updated	Mar 2022	
Safeguarding					
Safeguarding - Full	v1.0	Safeguarding Team	No change required	Mar 2022	
Safeguarding - One Page	v1.0	Safeguarding Team	No change required	Mar 2022	
Concern Form	v1.0	Safeguarding Team	No change required	Mar 2022	

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Health and Safety					
H&S Policy	v2.0	All Members	Updating	Mar 2022	
First Aid Policy	v1.0	All Members	No change required	Mar 2022	
First Aid Assessment	v1.0	H&S Co-ordinator	No change required	Mar 2022	Used by AE to decide content of first aid policy, Carried out using HSE-L74 template
Risk Assessment Guidelines	v2.0	H&S Co-ordinator	Ready For Issue	Mar 2022	
DCC Rehearsal Risk Assessment	v2.0	H&S Co-ordinator	Update required	Mar 2022	Check if DCC have revised their Risk Assessment and H&S Policy- Linda
Generic concert/contest Risk Assessment	v2.0	H&S Co-ordinator	Updated	Mar 2022	
H&S Policy Guidance Notes		H&S Co-ordinator	No change required	N/A	Details various guidelines used to prepare H&S documentation, background Information only
Other					
Document List	v2.0	Band Committee	Update required	Mar 2022	This Document.
Music Library		Band Librarian	ongoing	-	Kate, Working Document
Equipment Register		Band Committee	ongoing	-	Andy creating, Working Document
Recruitment Policy	v1.0	Band Committee	No change required	Mar 2022	
Role Descriptions	v1.0	Band Committee	No change required	Mar 2022	